



2022 Whiskey Rebellion Festival
July 9 ~ Washington, PA ~ Main Street Pavilion

Mercantile Vendors,

This year's main event will be held on ONE DAY ONLY, SATURDAY, July 9, 10am-10pm. As always, the festival is run completely by volunteers as a fundraiser for the not-for-profit Bradford House Historical Association and all vendor fees help support this worthy cause as well as pay related festival expenses. There will be a parade, music at multiple venues all day, historical demonstrations and re-enactments, children's area, tours of the Bradford House and Whiskey Rebellion Education & Visitor Center, and more.

NOTE: There is a limited amount of space for mercantile vendors. WE WILL BE CHOOSY! Preference will be given to "period" items, such as those made with techniques or materials generally available during the late 1700s, historical or festival themed items, or other items that will enhance the reputation of the festival and the mercantile area.

ALL MERCANTILE VENDORS, including previous vendors, MUST submit a 2022 application on time, with fee, NO EXCEPTIONS.

Please read all accompanying materials and return your completed/signed application, space fee, **photo of your booth with products displayed,** and copy of insurance certificate as soon as possible. Those accepted early in the process may be included on the festival website.

If you have any questions, please contact us. Thank you for your cooperation.

Sincerely,
Melissa

Melissa Mega, WRF Mercantile Vendor Coordinator
lygreen323@gmail.com, 724-747-8555/cellphone

2022 Whiskey Rebellion Festival -- Mercantile Vendors

Washington, PA ~ Main Street Pavilion

VENDOR RULES & INFORMATION

1. ALL types of items/products for sale must be listed on the application and will be accepted upon WRF Committee approval. Vendor space is limited and acceptance into the festival of any vendor is contingent upon approval of the WRF Committee.
2. All applicants must indicate their PA Sales Tax Number (if your items for sale are subject to sales tax), include/send a certificate of insurance with the Bradford House Historical Association (BHHA) listed as an additional insured, and a check or money order made payable to the BHHA (postdated checks will not be accepted). Vendors are solely responsible for obtaining and maintaining in full force for the duration of the WRF all necessary federal, state, local, or municipal permits, licenses, certificates, or approvals. Vendors are responsible for the proper collection and reporting of any federal, state, local, or municipal sales or use taxes and must comply with municipal laws, ordinances, and regulations. Insurance of exhibitor, booth and wares is the sole responsibility of the exhibitor. Vendor is responsible for ensuring that any applicable licenses and certifications are available at your booth upon request and displayed at all times.
3. The entire vendor space must be kept clean, safe, in sanitary condition, and secured in a proper manner as to prevent any risks to WRF patrons. All equipment (generators, display materials/tent, equipment used on-site to make products, etc.) must be maintained by the vendor in a safe and professional manner and must comply with both Health Department and fire code regulations. All refuse and other trash must be disposed of by vendor in a dumpster designated by the WRF Committee.
4. Vendor locations will be assigned and must be staffed at all times during the festival. No in-and-out traffic during festival hours. THIS IS A SAFETY ISSUE. Early breakdown will subject the vendor to exclusion from future festivals.
5. If you bring a generator, it must be SILENT. Vendors will be asked to leave the event if found to be tampering with electricity in area.
7. Vendors must furnish their own set-up materials (10x10 TENT, tables, chairs, garbage cans, etc.). The vendor area will be a paved public parking lot; no staking permitted and vendors must bring own weights for tents.
9. Specific location is not guaranteed and depends upon individual vendor and festival needs (load-out/in times etc.).
10. Vendors must be 18 years of age or older or accompanied by an adult and must conduct themselves at all times in a competent, professional, and courteous manner. The applying vendor must be present at the WRF; in some instances, another representative may act in your place with pre-approval by the WRF. Please be able to fill customer orders as promised.
11. The WRF reserves the right to rule on products sold, booths, location, etc. and reserves the right to ask a vendor to leave the WRF or remove any items that do not conform to our guidelines. Refunds will not be granted under such circumstances.

MINIMUM SPACE FEE: 10' x 10' minimum space provided. For larger space needs, add an additional fee for each additional 10' x 10' (or portion thereof) space needed. Tent/rig must not interfere with adjacent spaces or walk areas. Storage boxes that may impose on a walkway shall not be placed behind tents/rigs. Refunds will not be granted for any reason after June 30. Booth space does NOT include space for non-display area vehicles (including those needed for storage); vehicles must be parked in the vendor-designated lot (see "parking permits" below).

PARKING: Your car/truck/other private non-display area vehicle (including those used for storage) must be parked in a separate vendor-designated area. Parking pass must be displayed on windshield. Only one parking permit is allotted per vendor. **Indicate on your application if you need to park trailers, panel trucks, etc.**

SET-UP/LOAD-IN: Setup will be either Friday night (9pm-11pm) or Saturday morning (7am-10am). Tear-down will be Saturday night after 10pm. Everything you will need for your booth must be COMPLETELY loaded in no later than 10am Saturday, when the road will be closed. Vendors will be called by cellphone to the enter the mercantile area in order of placement - you may not enter the mercantile area for load-in until a coordinator calls you. For safety reasons, vendor vehicles will not be able to enter or exit the site during festival hours. Vendors should be set-up and ready to sell by 11am on Saturday. Tear-down is not permitted until after the festival ends Saturday night (approx. 10pm).

NO RAIN DATE: Event is rain or shine. In an emergency, every effort will be made to contact vendors if warranted.

ACCEPTANCE: You will receive notice by email or phone if/when you are accepted, wait-listed or rejected.

MERCANTILE VENDOR APPLICATION

Minimum Application Fee & Deadline: \$100 if received by June 1; \$150 if received after June 1
Fee includes 10'x10' space; \$50 for each additional 10'x10' (or portion thereof) space being requested

NAME OF OWNER: _____ Owner On-Site for WRF?: Yes No

NAME OF BUSINESS: _____

PA SALES TAX #: _____

BUSINESS ADDRESS (street, city, state, zip): _____

PHONE (H): _____ (W): _____ (C): _____

E-MAIL (required): _____ WEBSITE: _____

CELLPHONE# FOR US TO CALL YOU FOR LOAD-IN: _____
You will be called when it is your turn to load-in. Please do not enter the festival grounds until you've been called!

BOOTH/RIG TYPE: 10x10 TENT Truck/van/vehicle Other: _____

Photo of your booth/rig w/ your products/items displayed is REQUIRED

If truck/vehicle, which side is entrance? Driver's side Passenger side Rear Other: _____

Can truck/vehicle be placed on a sloped surface? If yes, what is the maximum degree of slope?: _____

Do you intend to use a (silent!) generator (for lights, equipment, etc.)? YES No

FEES: 10'x10' or smaller: \$100 Application Fee (received by June 1; \$150 if received after June 1): \$ _____

Larger than 10'x10': Add \$50 for each add'l 10'x10' space needed. Add'l amount due: + \$ _____

TOTAL DUE: \$ _____

PRODUCTS: *List/attach all items to be sold. WRF reserves right to require removal of any products that are not pre-approved:*

SETUP: Friday night AND/OR Saturday morning (we haven't decided yet!)

At which time do you prefer to setup your booth/tent/rig? Fri (9pm-11pm) Sat (7am-10pm)

How much time will you require for set-up? _____ Estimated time of arrival for set-up: _____

Tear-down starts AFTER last band ends (Sat. 10pm). How much time required for tear-down? _____

I have reviewed the accompanying information and agree to abide by these rules and regulations. In addition, I agree to indemnify, hold harmless, and defend The Bradford House, the Whiskey Rebellion Festival and any directors & officers thereof from and against any and all liabilities, costs, losses, theft, settlements, expenses, or other damages in connection with, arising from, or related in any way to the Whiskey Rebellion Festival, including the sale of products, services, other items or use of occupancy of assigned space, as well as any circumstance making it illegal or impossible to conduct the Whiskey Rebellion Festival, including acts of God, war, government regulations, disaster, or civil disorder.

SIGNATURE: _____ **DATE:** _____

Return signed contract, check payable to "Bradford House Historical Association" & app to: WRF Mercantile Coordinators
Application may also be scanned/emailed to bradfordhouse@verizon.net Bradford House Historical Assn.
(Early applicants may receive promotional consideration; PO BOX 537
Late applications may be accepted if space permits) Washington, PA 15301

DATE APP RECEIVED: _____ DATE APP FEE RECEIVED: _____ CK #: _____ CK AMT: \$ _____